



## PARCC Field Test

### Guidelines for Scheduling Field Test Sessions

*Updated January 2, 2014*

The purpose of this document is to give guidance for scheduling testing sessions for the PARCC Field Test. Additional information will be provided through the Field Test Administration Manual scheduled to be completed later in early 2014. This guidance applies only to the PARCC Field Test in spring 2014; administration guidance for the operational assessment in 2014–2015 will be finalized after information is gathered from the Field Test.

In March 2013, PARCC released the estimated time students will need to complete each session for each component of its English Language Arts/Literacy (ELA/Literacy) and Mathematics assessments (please see pages 7 and 8 of the guidance [here](#)). The number of sessions and estimated testing times were based on the number of items and, for ELA/Literacy, the number of reading passages that will be included on the operational assessments in 2014–2015. The release also indicated that the testing time for each session would be increased by a fixed amount of time in order to provide all students ample opportunity to demonstrate their knowledge.

The estimated times for administration of the Field Test sessions are very similar to the times released in March 2013. The Field Test administration times shown in the tables on pages 2 through 3 of this document include the estimated times that the typical student will take to complete the test component (Session Time) **plus** a set amount of additional time for students who need it to complete the session (e.g., if the estimated time on task for a given session is 60 minutes, students who need more time will be given up to 30 additional minutes to complete the session). Extended time may be allowed beyond the additional time, if listed as accommodation in an Individualized Education Program (IEP), 504 plan, or if required by the PARCC member state, an EL plan.

Schools must provide all students with the **entire** amount of Field Test Administration Time listed for the session and must schedule accordingly. Students who are productively engaged with the assessment must also be provided with the additional time to complete the session so that they can have ample time to demonstrate their knowledge and skills. PARCC testing sessions are **strictly timed**, and no additional time may be permitted beyond the Total Field Test Administration Time (with the exception of students with an extended time accommodation). A new session cannot be started until all students in a given test session are finished or relocated.

PARCC recommends that schools schedule two hour blocks for each session of the Field Test (or two and a half hour blocks for the literature analysis and research simulation task in English Language Arts/Literacy Performance-Based Assessments for grades 4–11). These blocks will allow for plenty of time to complete administration activities, such as those found below, as well as for students to complete the test session with the additional time allotted, if needed.

Computer-Based Administration	Paper-Based Administration
<ul style="list-style-type: none"><li>• Reading instructions to students</li><li>• Responding to student questions</li><li>• Conducting any additional end of session activities (e.g., closing testing sessions)</li></ul>	<ul style="list-style-type: none"><li>• Reading instructions to students</li><li>• Responding to student questions</li><li>• Distributing materials to students</li><li>• Collecting materials</li></ul>

**Total Administration Time for Field Test Sessions – English Language Arts/Literacy**

Grade(s)	Administration Time (in minutes)	PBA			EOY	
		Literature Analysis Session	Research Session	Narrative Session	Session 1	Session 2
3	Session Time	60	60	40	70	50
	Additional Time Allowed	30	30	20	35	25
	<b>Total Field Test Administration Time to Schedule</b>	<b>90</b>	<b>90</b>	<b>60</b>	<b>105</b>	<b>75</b>

Grade(s)	Administration Time (in minutes)	PBA			EOY	
		Literature Analysis Session	Research Session	Narrative Session	Session 1	Session 2
4–5	Session Time	70	80	50	70	50
	Additional Time Allowed	35	40	25	35	25
	<b>Total Field Test Administration Time to Schedule</b>	<b>105</b>	<b>120</b>	<b>75</b>	<b>105</b>	<b>75</b>

Grade(s)	Administration Time (in minutes)	PBA			EOY	
		Literature Analysis Session	Research Session	Narrative Session	Session 1	Session 2
6–11	Session Time	80	80	50	70	70
	Additional Time Allowed	40	40	25	35	35
	<b>Total Field Test Administration Time to Schedule</b>	<b>120</b>	<b>120</b>	<b>75</b>	<b>105</b>	<b>105</b>

**Total Administration Time for Field Test Sessions - Mathematics**

Grade(s)	Administration Time (in minutes)	PBA		EOY	
		Session 1	Session 2	Session 1	Session 2
3–5	Session Time	50	50	55	55
	Additional Time Allowed	25	25	30	30
	<b>Total Field Test Administration Time to Schedule</b>	<b>75</b>	<b>75</b>	<b>85</b>	<b>85</b>

Grade(s)	Administration Time (in minutes)	PBA		EOY	
		Session 1	Session 2	Session 1	Session 2
6–8	Session Time	50	50	60	60
	Additional Time Allowed	25	25	30	30
	<b>Total Field Test Administration Time to Schedule</b>	<b>75</b>	<b>75</b>	<b>90</b>	<b>90</b>

Grade(s)	Administration Time (in minutes)	PBA		EOY	
		Session 1	Session 2	Session 1	Session 2
Algebra I Geometry Mathematics I	Session Time	55	55	70	70
	Additional Time Allowed	30	30	35	35
	<b>Total Field Test Administration Time to Schedule</b>	<b>85</b>	<b>85</b>	<b>105</b>	<b>105</b>

Grade(s)	Administration Time (in minutes)	PBA		EOY	
		Session 1	Session 2	Session 1	Session 2
Mathematics II	Session Time	60	60	70	70
	Additional Time Allowed	30	30	35	35
	<b>Total Field Test Administration Time to Schedule</b>	<b>90</b>	<b>90</b>	<b>105</b>	<b>105</b>

Grade(s)	Administration Time (in minutes)	PBA		EOY	
		Session 1	Session 2	Session 1	Session 2
Algebra II Mathematics III	Session Time	65	65	70	70
	Additional Time Allowed	35	35	35	35
	<b>Total Field Test Administration Time to Schedule</b>	<b>100</b>	<b>100</b>	<b>105</b>	<b>105</b>